

## Role Outline: Rainbow Club Volunteer

The Church takes the safety of everyone within the church very seriously and expects that everyone will work within the Methodist Church safeguarding policy. In particular, the Church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately raise this with the safeguarding officer.

<b>Role</b>	Rainbow Club Volunteer	
<b>Responsible to</b>	Rainbow Club leader and CYF management group.	
<b>Key Responsibilities of the Role</b>		
<ul style="list-style-type: none"> <li>➤ To prepare the play area i.e. putting out chairs, tables, toys, crafts</li> <li>➤ Checking the safety of the rooms and equipment before use,</li> <li>➤ To prepare and serve drinks and snacks, and to wash up the crockery after use.</li> <li>➤ To help with craft or musical activities for the children</li> <li>➤ To pack up and put away all equipment after use and ensure the building is left tidy.</li> <li>➤ To talk to the children and their carers</li> <li>➤ To listen to any concerns the children or carers may have.</li> <li>➤ Responsible for reporting any concerns they have about the wellbeing of the children to the safeguarding officer.</li> </ul>		
<b>Arrangements for induction, training &amp; support</b>		
Level of Creating Safer Space Safeguarding Training required: Foundation. Induction and support given from the Rainbow Club leader.		
<b>Additional information:</b>		
Volunteer hours: 2.5hrs weekly during term time: Monday 1-3.30pm. Expenses: receipts will be reimbursed by treasurer		
<b>Role to be reviewed</b> 1/7/2024		
<b>The role is eligible for a criminal record check which is renewable every five years</b>		Yes